



Federal Direct Loan Request Form
Chapman Graduate Business Student

Student Name: [text box]

Panther ID: [text box]

Loan Reinstatement or Increase request:

Loan Type: [checkbox] Unsubsidized [checkbox] Graduate Plus [checkbox] Approved with Endorser OR [checkbox] Approved based on Credit Appeal*

Term(s): [text box]

[checkbox] Award Direct Unsubsidized Loan to maximum of my eligibility.
Maximum Eligibility is \$10,250.00

[checkbox] Increase Direct Unsubsidized Loan To: \$ [text box]

[checkbox] Award Direct Graduate PLUS Loan to maximum of eligibility.

[checkbox] Increase Direct Graduate PLUS Loan To: \$ [text box]

Loan Reduction or Cancellation request:

Term(s): [text box]

[checkbox] Cancel [checkbox] Unsubsidized [checkbox] Graduate Plus

[checkbox] Reduce Direct Unsubsidized Loan To: \$ [text box]

[checkbox] Reduce Direct Graduate PLUS Loan To: \$ [text box]

Please be aware that our office is limited in its ability to change a loan amount once the funds have been disbursed to your account. In addition, if you wish to cancel all or a portion of your disbursed loan(s), you have 14 days from the date of disbursement to submit this form to our office. Please note that if you cancel all or a portion of your loan that has already been disbursed, this adjustment will create a charge on your account. Failure to pay any outstanding balance due to a loan adjustment will result in a hold in your account and you will not be allowed to request an academic transcripts or have access to enroll in future terms. Failure to pay any pending debt in a timely manner will result in your account being turned over to a collections agency and you will be responsible for any additional penalties and fees due to the collection agency.

By signing this form, I certify that I have read and understood the information being provided. Once the form has been signed and completed please submit it by email at cobfa@fiu.edu as a PDF attachment. This form will be processed within 24 to 48 business hours of receipt.

Student Signature [text box]

Date [text box]

FOR OFFICE USE ONLY

[checkbox] Request Approved [checkbox] Request Denied [checkbox] Duplicate Request Processed by: [text box]

Reason for denial:

[checkbox] Student has already been awarded to maximum of eligibility or cost of attendance.

[checkbox] Student does not meet the half-time enrollment requirement.

Other: _____