



**Matthew Johnson, MHA**  
Administrative Fellow

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Dear Fellowship Candidates:

The University of Texas Medical Branch (UTMB) is pleased to offer a one-year Administrative Fellowship beginning June 2017. The Fellow will work closely with senior management and executive leadership on broad based project assignments in support of strategic initiatives and UTMB's mission. The purpose of the program is to provide practical experience in all facets of healthcare management for the Fellow. We make every effort to ensure the Fellow has opportunities that will develop their leadership and management skills.

UTMB Galveston is part of the University of Texas Health System (UT Health), and is home to the first medical school in Texas. It also has one of three Level I Trauma Centers in the Houston/Galveston metro area as well as Hospital Galveston, an institution devoted solely to correctional care for the state of Texas. In addition, UTMB operates over 90 outpatient clinics as well as 13 Regional Maternal and Child Health Clinics throughout the Galveston and Houston area. UTMB also operates a state of the art international telemedicine program. UTMB recently opened two new hospitals, Jennie Sealy Hospital in Galveston and League City Hospital in League City, thirty minutes north of Galveston. The preceptors for the fellowship are Donna Sollenberger, Executive Vice President and Chief Executive Officer, UTMB Health System and Deborah McGrew, Vice President and Chief Operating Officer, UTMB Health System. Ms. Sollenberger has over ten years of experience as a hospital CEO and was selected as one of the Top 25 Women in Healthcare by Modern Healthcare in 2007. Additionally, she has mentored over 15 former Fellows. Ms. McGrew is a former Fellow of Ms. Sollenberger and previously worked at the University of Wisconsin Hospital and Clinics and the University of Alabama at Birmingham Hospital.

The Administrative Fellowship caters to the interests of the candidate selected. The Fellow's projects emphasize the operational, financial and strategic aspects of inpatient and outpatient services in addition to ancillary support functions performed at an academic medical center. UTMB is also a member of the Texas Medical Center. This distinction provides our Fellow with a unique advantage because they are able to network with Administrative Fellows from other reputable TMC institutions. The Fellowship experience provides many opportunities to develop marketable and effective administrative and communication skills as well as build valuable professional relationships.

Additional information is available at: <http://www.utmb.edu/administrativefellowship>

In order for consideration, all application materials must be combined into a single PDF file and emailed to [matsjohn@utmb.edu](mailto:matsjohn@utmb.edu) by Monday, September 26, 2016. If I can be of further assistance to you or your students, please do not hesitate to contact me.

Sincerely,

Matthew Johnson  
Administrative Fellow