Step-by-Step Guide for Entrance Counseling and Direct Loan MPN’s

Completing the Entrance Counseling

Step 1 - Log-in to https://studentaid.gov/

Step 2 - Enter your FSA ID or Email Address and FSA ID Password. To look-up your FSA ID or password, visit: http://fsaid.ed.gov/ and enter your email address or phone number.
Step 3 – Once you have your FSAID and Password log-in to the website and From your Dashboard, select Complete Aid Process.

Then Select Complete Entrance Counseling
**Step 4** – Click Start on the 1st option, Entrance Counseling *(Required)*

**Step 5** - Select the School – on top menu Select Florida and then write Florida International University, click on “Notify This School” and select the Graduate/Professional option under the Select Student Type, then Continue.
Click on Notify This School and then select Graduate/Professional & click Continue
Step 6 - At this step you will need to read all of the information and answer the questions, you will need to complete all 5 sections of the counseling. This is the final step for the Entrance Counseling requirement. The federal student aid office will send FIU the electronic confirmation within 24-48 business hours from when you complete these documents. FIU can only receive the loan funds once all required loan documents have been completed.

### Step 6: Entrance Counseling

**Your Student Loans**

<table>
<thead>
<tr>
<th>Current Loan Balance</th>
<th>( $0 )</th>
</tr>
</thead>
</table>

The listing above does not include your private student loans and may not reflect all of your federal student loans. You may add any student loans not listed.

**Add loans below**

Your estimated student loan balance should reflect what you think you'll owe when you graduate. Use the “Add Loan” feature to add the loan amount(s) you think you'll owe by the time you graduate.

**Did you know?**

We automatically display your federal student loan data currently available in the National Student Loan Data System (NSLDS). You may also add a loan that is not displayed.

You may visit NSLDS anytime to view your federal student loan information.

**Additional/Future Loans**

<table>
<thead>
<tr>
<th>Loan Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>( $0 )</td>
</tr>
</tbody>
</table>

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**Check Your Knowledge**

As of today, how much do you owe in student loans?
Completing the Master Promissory Note for Direct Unsubsidized & Direct Graduate Plus Loan

If you accept both direct loan offers, the Unsubsidized and Graduate Plus loan, you will be required to complete two separate Master Promissory Note (MPN), one for the Direct Unsubsidized and another for the Direct Graduate Plus Loan, as the term and conditions for the approval are different for each loan.

The funds of the Graduate Plus Loan are subject to a credit approval that will be performed by the Federal Student Aid Office upon you accepting the offer in your account at https://my.fiu.edu/. Borrowers whose credit approval of the Direct Graduate Plus Loan is due to an endorser/cosigner will be required to complete a new Graduate Plus Loan MPN after the credit check of the endorser is approved for each loan.

Completing the MPN for the Direct Unsubsidized Loan

Step: 1 Click Complete Aid Process, then select Subsidized/Unsubsidized MPN
Step 2 - Begin with Step 1 of the process, “Information” and continue through step 4, “Review & Sign”. The federal student aid office will send FIU the electronic confirmation within 24-48 business hours from when you complete these documents. FIU can only receive the loan funds once all required loan documents have been completed.

Once you have completed the Unsubsidized MPN the federal student aid office will send FIU the electronic confirmation within 24-48 business hours from when you complete this documents. FIU can only receive the loan funds once all required loan documents have been completed by the student.
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Completing the Master Promissory Note for Graduate Plus Loan

Step: 1 Click Complete Aid Process, then select Grad PLUS MPN
Step-by-Step Guide for Entrance Counseling and Direct Loan MPN’s

**Step 2** - Begin with Step 1 of the process, “Information” and continue through step 4, “Review & Sign”. The federal student aid office will send FIU the electronic confirmation within 24-48 business hours from when you complete these documents. FIU can only receive the loan funds once all required loan documents have been completed by the student.

Once you have completed the Grad PLUS MPN the federal student aid office will send FIU the electronic confirmation within 24-48 business hours from when you complete this documents. FIU can only receive the loan funds once all required loan documents have been completed by the student.