



FLORIDA INTERNATIONAL UNIVERSITY

**Entrance Counseling – Page 2**

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## Completing the Entrance Counseling

Step 1 - Log-in to <https://studentaid.gov/>

The screenshot shows the Federal Student Aid website homepage. At the top, there is a navigation bar with links for 'Help Center', 'English | Español', 'Log In', and 'Create Account'. Below the navigation bar, the main header features the 'Federal Student Aid' logo and the tagline 'PROUD SPONSOR of THE AMERICAN MIND®'. The main content area has a dark blue background with the headline 'You Are America's Smartest Investment'. Below this headline, there is a 'Log In' button highlighted with a red box, and a 'Create Account' link. To the right of the headline, there are several links: 'Corinthian/Manriquez Court Case', 'Complete the FAFSA® Form', 'Explore Ways to Lower Payments', 'Learn About Loan Forgiveness', and 'Find Out How to Make a Payment'. Below the main content area, there are four columns representing different stages: 'Considering School', 'In School', 'Parent', and 'In Repayment'. At the bottom, there is a section titled 'Getting ready for college can be easier than you think.' and a 'POPULAR TOPICS' section with links like 'Get Checklists for Academic and Financial Preparation', 'Choose a School', and 'Learn About Grants, Work-Study, Loans, and Scholarships'.

Step 2 - Enter your FSA ID or Email Address and FSA ID Password.

To look-up your FSA ID or password, visit: <http://fsaid.ed.gov/> and enter your email address or phone number.

The screenshot shows the 'Log In' form on the Federal Student Aid website. The form has a title 'Log In' and two input fields: 'FSA ID Username, Email, or Mobile Phone' and 'Password'. The 'FSA ID Username, Email, or Mobile Phone' field has a 'Forgot My Username' link below it. The 'Password' field has a 'SHOW PASSWORD' button and a 'Forgot My Password' link below it. Below the input fields, there is a blue 'Log In' button, followed by the text 'or', and a white 'Create an Account' button.

## Step-by-Step Guide for Entrance Counseling and Direct Loan MPN's

**Step 3** – Once you have your FSAID and Password log-in to the website and From your Dashboard, select Complete Aid Process.

The screenshot shows the Federal Student Aid dashboard. At the top, there is a navigation bar with the text "An official website of the United States government" on the left and "Help Center" and "English | Español" on the right. Below this is the Federal Student Aid logo and the text "PROUD SPONSOR of the AMERICAN MIND". The main navigation menu includes "UNDERSTAND AID", "APPLY FOR AID", "COMPLETE AID PROCESS", and "MANAGE LOANS". A red arrow points to the "COMPLETE AID PROCESS" menu item. Below the navigation bar, the dashboard is divided into several sections: "MY AID" with a loan balance of \$0 and a grants total of \$14,175; "MY CHECKLISTS" with items like "I'M PREPARING FOR SCHOOL"; "Compare loan repayment plans" with a link to "REPAYMENT ESTIMATOR"; "Decide whether a Direct Consolidation Loan is right for you" with a link to "LOAN CONSOLIDATION"; "Use the Public Service Loan Forgiveness (PSLF) Tool" with a link to "PSLF HELP TOOL"; and "MORE RESOURCES" with a link to "Help Center".

Then Select Complete Entrance Counseling

The screenshot shows the Federal Student Aid dashboard with the "COMPLETE AID PROCESS" menu item highlighted with a red box. A red arrow points to the "Complete Entrance Counseling" option in the dropdown menu. The dropdown menu also includes "Section Overview", "How Aid is Calculated", "Comparing School Aid Offers", "Accepting Financial Aid", "Receiving Financial Aid", "Complete Master Promissory Note", "Subsidized/Unsubsidized Loan MPN", "Grad PLUS MPN", "Parent PLUS MPN", and "Get a TEACH Grant".

## Step-by-Step Guide for Entrance Counseling and Direct Loan MPN's

**Step 4** – Click Start on the Graduate/Professional Student option.

 <p><b>I am a Graduate or Professional Student</b> ⓘ</p> <p>Entrance counseling for graduate or professional students is required if you have not previously received a Direct Unsubsidized Loan or Direct PLUS Loan.</p> <p>You're a graduate or professional student if you are enrolled in a program or course above the bachelor's degree level (such as a master's degree or Ph.D. program) or who is enrolled in a program leading to a professional degree (for example, J.D. or M.D.).</p>	<p><b>Start</b></p>
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### Entrance Counseling Overview

🕒 20 - 30 Minutes

Entrance Counseling is required for students who have not previously received a subsidized/unsubsidized loan or PLUS loan (graduate/professional students only) under the Direct Loan Program ⓘ or Federal Family Education Loan (FFEL) Program ⓘ.

#### What You'll Learn and Do in Entrance Counseling



##### Notify Your School

Select the school(s) you'd like to notify of your counseling completion. If you'll be transferring schools, be sure to add those too.



##### Learn What School Costs and How to Pay for It

Understand what your education will cost and the options available to cover those costs, including borrowing federal student loans.



##### Prepare for Successful Repayment

Understand your repayment obligation and what it means to take out a federal student loan.



##### Check Your Skills

Review what you've learned with a few short knowledge checks.



Exit

**Continue**

## Step-by-Step Guide for Entrance Counseling and Direct Loan MPN's

**Step 5** - Select the School – on top menu Select Florida and then write Florida International University, click on “Notify This School” and select the Graduate/Professional option under the Select Student Type, then Continue.

### Let's Notify Your School

Select up to three schools you want to notify of your entrance counseling completion.

#### Choose a School From Your Account

*Our records show you've attended the following school[s].*

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FLORIDA INTERNATIONAL UNIVERSITY + Add

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[I want to search for a school instead](#)

#### School(s) You Selected to Notify

*The school(s) you selected below will only receive notification that you successfully completed entrance counseling and the date it was completed.*

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You have not selected any school to notify.

[Previous](#)

[Continue](#)

#### School(s) You Selected to Notify

*The school(s) you selected below will only receive notification that you successfully completed entrance counseling and the date it was completed.*

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FLORIDA INTERNATIONAL UNIVERSITY MODESTO A. MAIDIQUE CAMPUS, MIAMI, FL 331990001	School Code G09635	 Remove
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[Continue](#)

## Step-by-Step Guide for Entrance Counseling and Direct Loan MPN's

**Step 6** - At this step you will need to read all of the information and answer the questions, you will need to complete all modules of the counseling. This is the final step for the Entrance Counseling requirement. The federal student aid office will send FIU the electronic confirmation within 24-48 business hours from when you complete these documents. FIU can only receive the loan funds once all required loan documents have been completed.

### Entrance Counseling Modules

Review what you'll learn in each module and select "Start" for the first module to begin.

 **Estimate the Cost of Your Education**  
Learn about direct and indirect costs, and how managing your education costs can ultimately reduce your student loan burden.

[Start](#)

**What's in this module?**

1. What is the total cost of your program?
2. How your school's cost of attendance is calculated

 **Paying for Your Education**  
Learn the basics about financial aid, student loans, and what your options are.

**What's in this module?**

1. Sources of aid you don't have to repay
2. Loan basics
3. Types of student loans available

 **Federal Student Loans**  
Understand what federal loans are, how they work, and your rights and responsibilities if you accept them.

**What's in this module?**

1. How federal student loans work
2. Federal student loan types
3. Max loan amounts and how loan money is paid out
4. The federal student loan process

## Step-by-Step Guide for Entrance Counseling and Direct Loan MPN's

### Completing the Master Promissory Note for Direct Unsubsidized & Direct Graduate Plus Loan

If you accept both direct loan offers, the Unsubsidized and Graduate Plus loan, you will be required to complete two separate Master Promissory Note (MPN), one for the Direct Unsubsidized and another for the Direct Graduate Plus Loan, as the term and conditions for the approval are different for each loan.

The funds of the Graduate Plus Loan are subject to a credit approval that will be performed by the Federal Student Aid Office upon you accepting the offer in your account at <https://my.fiu.edu/>. Borrowers whose credit approval of the Direct Graduate Plus Loan is due to an endorser/cosigner will be required to complete a new Graduate Plus Loan MPN after the credit check of the endorser is approved for each loan.

### Completing the MPN for the Direct Unsubsidized Loan

Step: 1 Click Complete Aid Process, then select Graduate/Professional for Direct Unsubsidized Loans.

The screenshot shows the Federal Student Aid website navigation menu. The 'COMPLETE AID PROCESS' option is highlighted with a red arrow. Below it, a sub-menu is visible with 'Complete a Master Promissory Note (MPN)' highlighted in red. Other options in the sub-menu include 'MPN for Undergraduates', 'MPN for Graduate/Professional Students', and 'MPN for Parents'.

The screenshot shows the 'I'm a Graduate/Professional Student' section. It includes a graduation cap icon and text explaining that graduate/professional students can be eligible for Direct Unsubsidized Loans, Direct PLUS Loans, or both. A red box highlights the 'Log In to Select MPN Type' button. Below the button, it says 'OMB No. 1845-0007 • Form Approved'.

Select the MPN below that you want to complete. Graduate/professional students can be eligible for Direct Unsubsidized Loans, Direct PLUS Loans, or both. You need to complete an MPN for each loan type you intend to receive.

The screenshot shows the 'MPN for Subsidized and Unsubsidized Loans' section. It includes a description of the MPN and a 'Start' button. Below the button, it says 'OMB No. 1845-0007 • Form Approved'. There are also links for 'Download PDF' and 'Preview Read-Only'.

## Step-by-Step Guide for Entrance Counseling and Direct Loan MPN's

**Step 2** - Begin with Step 1 of the process, "Information" and continue through step 5, "Review & Sign". The federal student aid office will send FIU the electronic confirmation within 24-48 business hours from when you complete these documents. FIU can only receive the loan funds once all required loan documents have been completed.

### Master Promissory Note

*For Graduate/Professional Students Requesting Direct Unsubsidized Loans*

Step 1 of 5

#### Information

Borrower: .

Social Security Number: \*\*\*\*.

#### Contact Information

Email Address

ⓘ

Mobile Phone Number

Telephone Number

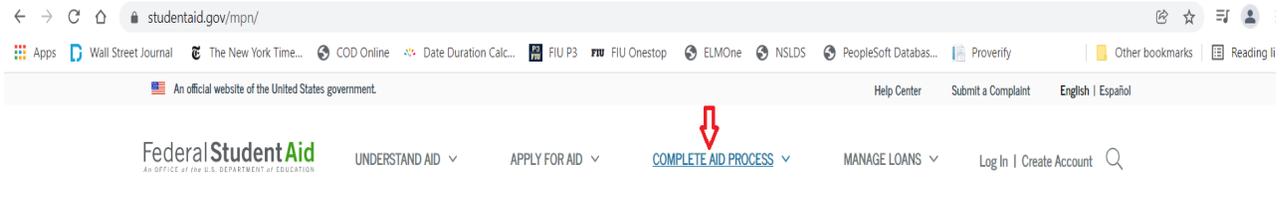
*To update your contact information, visit your [Account Settings](#).*

Once you have completed the Unsubsidized MPN the federal student aid office will send FIU the electronic confirmation within 24-48 business hours from when you complete this documents. FIU can only receive the loan funds once all required loan documents have been completed by the student.

## Step-by-Step Guide for Entrance Counseling and Direct Loan MPN's

### Completing the Master Promissory Note for Graduate Plus Loan

#### Step: 1 Click Complete Aid Process, then select Complete Master Promissory Note (MPN)



- How Aid is Calculated
- Comparing School Aid Offers
- Accepting Financial Aid
- Receiving Financial Aid
- Complete Annual Student Loan Acknowledgment
- Complete a Master Promissory Note (MPN)**
  - MPN for Undergraduates
  - MPN for Graduate/Professional Students
  - MPN for Parents
- Complete Entrance Counseling
- Complete TEACH Grant Counseling and Agreement

#### I'm a Graduate/Professional Student

PLUS MPN or MPN for Subsidized/Unsubsidized Loans for Graduate/Professional Students

Find and use the MPN that you need as a graduate or professional degree student to borrow federal student loans. Graduate/professional students can be eligible for Direct Unsubsidized Loans, Direct PLUS Loans, or both. You need to complete an MPN for each loan type you intend to receive. You should request Direct Unsubsidized Loans up to your full eligibility before borrowing Direct PLUS Loans. [Learn More](#)

[Log In to Select MPN Type](#)

OMB No. 1845-0007 • Form Approved

Select the MPN below that you want to complete. Graduate/professional students can be eligible for Direct Unsubsidized Loans, Direct PLUS Loans, or both. You need to complete an MPN for each loan type you intend to receive.

#### MPN for Direct PLUS Loans

Use this MPN for Direct PLUS Loans available to eligible graduate/professional students. You may also need to complete an MPN for Direct Unsubsidized Loans.

[Download PDF](#) | [Preview Read-Only](#)

[Start](#)

OMB No. 1845-0007 • Form Approved

## Step-by-Step Guide for Entrance Counseling and Direct Loan MPN's

**Step 2** - Begin with Step 1 of the process, "Information" and continue through step 5, "Review & Sign". The federal student aid office will send FIU the electronic confirmation within 24-48 business hours from when you complete these documents. FIU can only receive the loan funds once all required loan documents have been completed by the student.

### Master Promissory Note

*For Graduate/Professional Students Requesting Direct PLUS Loans*

Step 1 of 5

#### Information

Borrower:	Social Security Number: ***-**-****
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#### Contact Information

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Email Address  
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Mobile Phone Number

Telephone Number

*To update your contact information, visit your [Account Settings](#).*

#### Driver's License Information - optional

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State

Once you have completed the Grad PLUS MPN the federal student aid office will send FIU the electronic confirmation within 24-48 business hours from when you complete this documents. FIU can only receive the loan funds once all required loan documents have been completed by the student.