

Florida International University SOA  
Search and Screen committee for SOA Director Minutes

October 9, 2009

Meeting scheduled at 10:00AM in RB 280

**Committee Members Present:**

Chun-Hao Chang, Chair

Steve Lin

Antoinette Lynch

Wendy Gelman

Quorum present: Yes

**Proceedings:**

\*Meeting called to order at 10:20AM by Chun-Hao Chang.

\*The minutes from the 9/16/09 meeting was approved.

\*The main focus of the meeting was to write a job advertisement for the Director of the School of Accounting. We used past advertisements and existing advertisements found in the AAA, Chronicle, Ledger, and other websites for guidance. We spent the entire meeting discussing the criteria and qualifications required for the directorship position. It was determined that we are looking for a full professor or someone who will qualify as a full professor by August 2010 with strong academic leadership and excellent communication skills to deal with the internal and external constituents. The committee spent the entire meeting determining the appropriate wording for the advertisement. It was agreed that the next step is to send a draft copy of the ad to Jan Greenwood of Greenwood/Asher & Associates, (the executive search firm we hired to help find a candidate) for feedback and guidance.

Reminder:

We had already scheduled the following dates for our next set of meetings:

October 16th, 10AM in RB280.

October 27, 12:30PM in CBC 306.

\*Meeting adjourned at 12:30PM

\* Minutes submitted by Wendy Gelman